Deloitte.

Deloitte & Touche LLP
361 South Marine Corps Drive
Tamuning, GU 96913-3973
USA

Tel: +1 (671) 646-3884
Fax: +1 (671) 649-4265

www.deloitte.com

June 27, 2018

Mr. Glen Joseph
Director
Marshall Islands Marine Resources Authority

Dear Mr. Joseph:

In planning and performing our audit of the financial statements of the Marshall Islands Marine Resources Authority (MIMRA) as of and for the year ended September 30, 2017 (on which we have issued our report dated June 27, 2018), in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States, we considered MIMRA's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of MIMRA's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of MIMRA's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting. However, in connection with our audit, we identified, and included in the attached Appendix I, deficiencies related to MIMRA's internal control over financial reporting and other matters as of September 30, 2017 that we wish to bring to your attention.

We have also issued a separate report to the Board of Directors, also dated June 27, 2018, on our consideration of MIMRA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The definition of a deficiency is also set forth in the attached Appendix I.

A description of the responsibility of management for establishing and maintaining internal control over financial reporting and of the objectives of and inherent limitations of internal control over financial reporting, is set forth in the attached Appendix II and should be read in conjunction with this report.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization, and the Office of the Auditor-General and is not intended to be and should not be used by anyone other than these specified parties.

We will be pleased to discuss the attached comments with you and, if desired, to assist you in implementing any of the suggestions.

We wish to thank the staff and management of MIMRA for their cooperation and assistance during the course of this engagement.

Very truly yours,

Deloitte + Touche LLP

SECTION I – DEFICIENCIES

We identified, and have included below, deficiencies involving MIMRA's internal control over financial reporting as of September 30, 2017 that we wish to bring to your attention:

1. Unsigned/Missing Lease Agreements

   Six leases were either unsigned, unrenewed or missing. We recommend that management maintain copies of signed lease agreements to minimize opportunities for disputes.

2. Fixed Assets

   The fixed asset register does not contain sufficient information such as tag numbers, serial numbers, and location, to facilitate identification and monitoring of fixed assets. We recommend that the fixed asset register be reconciled to the results of the physical count and include detailed information such as control or tag numbers, serial numbers, and location to facilitate identification and monitoring.

3. PNA Administrative Fee

   No formal agreement exists between MIMRA and the Parties to the Nauru Agreement (PNA) Office supporting a related 7.5% administrative fee for Vessel Day Scheme (VDS) revenues collected by the PNA Office on behalf of MIMRA. We recommend MIMRA formalize the 7.5% administrative fee levied by the PNA Office through a memorandum of understanding.

4. Stale Checks

   The September 30, 2017 bank reconciliation for BOMI – Checking Account contains seven checks totaling $202 that have been outstanding for more than one year. MIMRA does not have a policy to separately record stale dated checks. We recommend that management consider establishing a policy over the processing, reconciliation, monitoring and disposition of stale dated checks.

5. Aging of Receivables

   The receivable aging schedule contains negative balances. The system does not match collections with original bills, thereby distorting the aging schedule. We recommend that management implement a procedure to review and modify the aging schedule to properly reflect receivable aging.

6. Payable Vouchers Authorization (Expense and Bill Forms)

   Payable vouchers did not evidence review. Per the Chief of Finance, a more formal review occurs for disbursement transactions. We recommend that management subject payable vouchers to review and approval to verify that those entries are correctly and timely recorded.

7. Clean-up of "Social Security Payable", "Basic Health Premium", and "RMI Tax Withheld" accounts

   Differences were noted between the tax related payable accounts and the amount subsequently remitted. We recommend that management reconcile the differences that are represented to have arisen in a prior year.

SECTION I – DEFICIENCIES, CONTINUED

8. Missing supporting Contract/Agreement for the amount booked as Revenue

   Two revenue transactions did not contain documents validating recorded revenue of $11,042 and $5,000, respectively. We recommend that management follow its procedures in verifying that support for revenue transactions is properly filed and attached.

9. Erroneous Time Record Inputting in Salary Computation

   We noted one instance of an erroneous employee time input that understates salary by $6. We recommend that management implement additional review procedures to capture input errors.

10. Lack of Formal Documentation on the Housing Allowance of an Employee

    A $9,000 employment housing allowance was not specified in the underlying employment agreement. We recommend that management verify that employment details are formally documented.

SECTION II — OTHER MATTERS

Our observations concerning other matters related to operations, compliance with laws and regulations, and best practices involving internal control over financial reporting that we wish to bring to your attention at this time are as follows:

1. MIMRA Observers Program

   Individual observers employed by the MIMRA Observers Program are not supported by formal contracts. Currently, MIMRA does not withhold income tax from these observers but withholds applicable MISSA taxes. We recommend that MIMRA formalize terms and conditions of individuals employed by the MIMRA Observers Program.

SECTION III – DEFINITIONS

The definition of a deficiency is as follows:

A *deficiency* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A deficiency in design exists when (a) a control necessary to meet the control objective is missing or (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective would not be met. A deficiency in operation exists when (a) a properly designed control does not operate as designed, or (b) the person performing the control does not possess the necessary authority or competence to perform the control effectively.

MANAGEMENT'S RESPONSIBILITY FOR, AND THE OBJECTIVES AND LIMITATIONS OF, INTERNAL CONTROL OVER FINANCIAL REPORTING

The following comments concerning management's responsibility for internal control over financial reporting and the objectives and inherent limitations of internal control over financial reporting are adapted from auditing standards generally accepted in the United States of America.

Management's Responsibility

MIMRA's management is responsible for the overall accuracy of the financial statements and their conformity with generally accepted accounting principles. In this regard, management is also responsible for establishing and maintaining effective internal control over financial reporting.

Objectives of Internal Control over Financial Reporting

Internal control over financial reporting is a process affected by those charged with governance, management, and other personnel and designed to provide reasonable assurance about the achievement of the entity's objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Internal control over the safeguarding of assets against unauthorized acquisition, use, or disposition may include controls related to financial reporting and operations objectives. Generally, controls that are relevant to an audit of financial statements are those that pertain to the entity's objective of reliable financial reporting (i.e., the preparation of reliable financial statements that are fairly presented in conformity with generally accepted accounting principles).

Inherent Limitations of Internal Control over Financial Reporting

Because of the inherent limitations of internal control over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may not be prevented or detected on a timely basis. Also, projections of any evaluation of the effectiveness of the internal control over financial reporting to future periods are subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.