

REPUBLIC OF THE MARSHALL ISLANDS

OFFICE OF THE AUDITOR-GENERAL

KILI BIKINI LOCAL GOVERNMENT

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

YEARS ENDED SEPTEMBER 30, 2012



AUDIT No.: OAG 19/12-2400

December 27, 2017

Date

P.O. BOX 245
MAJURO, MH 96960
REPUBLIC OF THE MARSHALL ISLANDS

KILI BIKINI LOCAL GOVERNMENT

**FINANCIAL STATEMENT,
ADDITIONAL INFORMATION AND
INDEPENDENT AUDITORS' REPORT**

YEAR ENDED SEPTEMBER 30, 2012

KILI BIKINI LOCAL GOVERNMENT

Year Ended September 30, 2012

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INDEPENDENT AUDITORS' REPORT

Mayor Anderson Jibas
Kili Bikini Local Government
Republic of the Marshall Islands:

We have audited the accompanying schedule of cash receipts and disbursements of the Kili Bikini Local Government (KBLGOV) for the year ended September 30, 2012. This financial statement is the responsibility of KBLGOV's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of KBLGOV's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1 to the financial statement, the financial statement referred to above presents only the receipts and disbursements of Kili Bikini Local Government accounting records maintained by the KBLGOV Trust Liaison and Support Office and is not intended to present fairly the financial position and results of operations of the Kili Bikini Local Government in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 2 to the financial statement, the financial statement was prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.


In our opinion, the financial statement referred to above presents fairly, in all material respects, the cash receipts and disbursements of Kili Bikini Local Government accounting records maintained by the KBLGOV Trust Liaison and Support Office for the year ended September 30, 2012, in accordance with the cash basis of accounting described in Note 2 to the financial statement.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2017, on our consideration of KBLGOV's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and

other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statement as a whole. The combining financial statement information on page 8 is presented for purposes of additional analysis and is not a required part of the financial statement. Such information is the responsibility of KBLGOV's management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. Such information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In our opinion, the combining financial statement information is fairly stated, in all material respects, in relation to the financial statement as a whole.

December 27, 2017

A handwritten signature in blue ink, appearing to read "For [illegible]", is written over a faint, rectangular grid pattern.

Junior Patrick
Auditor-General

KILI BIKINI LOCAL GOVERNMENT

Schedule of Cash Receipts and Disbursements Year Ended September 30, 2012

Cash receipts:

Distribution from Bikini Claims Trust Fund	\$ 2,780,377
RMI deposit	142,774
Rebates	119,441
Deposit Wholesaler	27,467
Utility fees	31,362
RMI Local Government Fund	11,500
Miscellaneous	<u>14,792</u>
Total cash receipts	<u>3,127,713</u>

Cash disbursements:

Section 177 distribution payments	2,777,405
USDA food purchases	142,774
Per diem	61,631
Salary payments	27,400
Grant	11,500
Travel	8,482
Stipend	23,175
Housing	7,750
Social Security	2,877
Gift	8,850
Car/auto	2,887
Bank Charges	1,164
Miscellaneous	<u>52,222</u>
Total cash disbursements	<u>3,128,117</u>

Net change in cash	<u>\$ (404)</u>
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See Accompanying Notes to Schedule of Cash Receipts and Disbursements.

KILI BIKINI LOCAL GOVERNMENT

Notes to Schedule of Cash Receipts and Disbursements Year Ended September 30, 2012

(1) Organization

The Kili Bikini Local Government (KBLGOV) was established pursuant to Section 13(1) of the Local Government Act 1980, the Ordinance. KBLGOV is governed by an elected Mayor, council members, and representatives.

The accompanying financial statement relates solely to those accounting records maintained by the KBLGOV Trust Liaison and Support Office located on Majuro Atoll, and does not incorporate any accounts related to the Bikini Claims Trust Fund, the Bikini Resettlement Trust Fund, or any other departments or agencies of KBLGOV that may be accounted for outside of the KBLGOV Trust Liaison and Support Office.

The KBLGOV Trust Liaison and Support Office is responsible for the day-to-day administration of KBLGOV operations on Majuro Atoll. The Trust Liaison and Support Office maintains several bank accounts in order to function in this capacity. These bank accounts are comprised of the following:

- Section 177 Distribution Account - accounts for the receipt and disbursement of quarterly distribution payments in accordance with Article II of the Agreement between the Government of the United States and the Government of the Republic of the Marshall Islands (RepMar) for Implementation of Section 177 of the Compact of Free Association (the Compact).
- Council Account - accounts for the receipts and disbursements of rebates receive from the Fund Manager, UBS. The Council is allowed to use a certain percentage of the Claims Trust Fund and the Resettlement Trust Fund to pay for the commission. The commission is set at a certain amount and once it has reached that amount, anything over that is remitted to the Council to be used for whatever the Council decides. The Council Account also receives funds from RepMar's Local Government Fund.
- Revenue Account - accounts for the receipts and disbursements of funds received from diver visits and other revenues deposited into the account such as payment of electricity and water from the U.S. Department of Energy who are stationed on Bikini Atoll.
- Purchasing Account - accounts for the receipts and disbursements of the USDA food program that is received by the Ministry of Finance on a quarterly basis and passed through to KBLGOV.

In addition to the above accounts, KBLGOV maintains the following investment trust funds:

- Bikini Claims Trust Fund - accounts for funds received under Article II, Section 2, of the Agreement.
- Bikini Resettlement Trust Fund - accounts for United States Congress appropriations under United States Public Law 97-257 to assist in the resettlement of Kili Island by the people of Bikini.

These investment accounts are separately maintained by a trustee located in the United States of America.

KILI BIKINI LOCAL GOVERNMENT

Notes to Schedule of Cash Receipts and Disbursements Year Ended September 30, 2012

(1) Organization, Continued

Bikini Claims Trust Fund:

The Bikini Distribution Authority (the Distribution Authority) was established pursuant to Section 177 of the Compact. The Distribution Authority was established to satisfy requirements of the Agreement between the Government of the United States and RepMar for Implementation of Section 177 of the Compact (the Agreement). Article III of the Agreement establishes KBLGOV as the Distribution Authority.

Section 177(c) of the Compact provides, on a one-time grant basis, the amount of \$150,000,000 to RepMar to be used to establish a trust fund from which annual distributions are to be made in accordance with Article II of the Agreement. Pursuant to the Agreement, RepMar established the Nuclear Claims Trust Fund (NCTF) from which these distributions are made. The Distribution Authority is to receive \$75,000,000 from the NCTF, in payment of claims arising out of the Nuclear Testing Program for loss or damage to property and person of the people of Bikini, to be disbursed in quarterly amounts of \$1,250,000, commencing one calendar quarter after the effective date (October 21, 1986) of the Compact. These funds shall be distributed, placed in trust or otherwise invested as the Distribution Authority may determine consistent with the Agreement. Accordingly, the Distribution Authority established the Bikini Claims Trust Fund. Pursuant to the Bikini Claims Trust Fund agreement, the trustee, upon receipt of each quarterly payment, distributes 48% to the Distribution Authority, for distribution to the people of Bikini. These distributions are based on an approved distribution scheme. The remaining 52% is retained and added to the corpus of the Bikini Claims Trust Fund.

The trust agreement was amended on July 25, 2002 (retroactive to the quarter ended March 31, 2002) to allow for quarterly distributions to the Distribution Authority at the rate of 1.25% of the average market value of the Bikini Claims Trust Fund for the previous three fiscal years.

The trust agreement was further amended in August of 2005 to allow for a 3% distribution in lieu of the 1.25% quarterly distribution in the event of an unforeseen natural disaster or other similar circumstance to occur no more frequently than every three years, provided the value of the trust fund has increased as of the preceding fiscal year ends.

Bikini Resettlement Trust Fund:

The resettlement Trust Fund for the People of Bikini was established by the U.S. Congress under Public Law No. 97-257 on October 16, 1982 and a trust agreement approved by the people of Bikini and the Secretary of the Interior effective October 18, 1982. The trust agreement was amended on October 26, 1988 in order to comply with Public Law No. 100-446.

(2) Basis of Accounting

The KBLGOV Trust Liaison and Support Office's policy is to maintain its accounts and prepare its financial statement on the cash receipts and disbursements basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Consequently, receipts are recognized when received and disbursements are recognized when paid. Noncash transactions are not recognized. The cash basis differs from accounting principles generally accepted in the United States of America primarily because receipts/revenues are recognized when received rather than when earned and disbursements/expenses are recognized when paid rather than when the obligation is incurred.

KILI BIKINI LOCAL GOVERNMENT

Notes to Schedule of Cash Receipts and Disbursements Year Ended September 30, 2012

(3) Budget Process

The Constitution of KBLGOV stated that “no taxes shall be imposed and no other revenue shall be raised, and no money of the Local government shall be expended unless authorized by Law.

(4) Cash

Custodial credit risk is the risk that in the event of a bank failure, KBLGOV’s deposits may not be returned to it. Such deposits are not covered by depository insurance and are either uncollateralized or collateralized with securities held by the pledging financial institution or held by the pledging financial institution but not in the depositor-government’s name. KBLGOV does not have a deposit policy for custodial credit risk.

At September 30, 2012, the carrying amount of KBLGOV’s total cash was \$63,211, which corresponds to the bank balance. Of the bank balance amount, \$58,121 is maintained in a financial institution subject to Federal Deposit Insurance Corporation (FDIC) insurance. As of September 30, 2012, bank deposits in the amount of \$58,121 were FDIC insured. The remaining bank deposits of \$5,090 are maintained in a financial institution not subject to depository insurance. KBLGOV does not require collateralization of its cash deposits; therefore, deposit levels in excess of FDIC insurance coverage are uncollateralized. Accordingly, these deposits are exposed to custodial credit risk.

(5) Distribution from the Bikini Claims Trust Fund

Distributions to the people of Bikini, on a per capita basis, are based on a distribution scheme approved by KBLGOV. During the year ended September 30, 2012, the following distributions were made from the Bikini Claims Trust Fund for the purpose of funding quarterly distribution payments to the people of Bikini:

1.25% distribution from corpus:	
November 28, 2011	\$ 725,895
February 28, 2012	677,368
May 28, 2012	677,368
August 28, 2012	<u>699,746</u>
	\$ <u>2,780,377</u>

(6) Bikini Claims Trust Fund

At September 30, 2012, the fair market value of investments available for future distributions maintained by the Bikini Claims Trust Fund are as follows:

Equity securities	\$ 56,870,439
Partnerships	218,166
Money market funds	123,179
Other	<u>41,180</u>
	\$ <u>57,252,964</u>

KILI BIKINI LOCAL GOVERNMENT

Notes to Schedule of Cash Receipts and Disbursements Year Ended September 30, 2012

(7) Bikini Resettlement Trust Fund

At September 30, 2012, the fair market value of investments maintained by the Bikini Resettlement Trust Fund are as follows:

Equity securities	\$ 79,395,519
Debt securities	582,226
Money market funds	2,369,448
Other	<u>25,158</u>
	<u>\$ 82,372,351</u>

(8) Long-term Debt

In 1997 and 1998, KBLGOV entered into promissory notes of \$8,000,000 and \$1,250,000, respectively. As security, distributable income from the Bikini Resettlement Trust Fund was pledged to secure repayment of the notes. In 2001, these notes were refinanced into one note and an additional \$1,000,000 was borrowed. The outstanding balance on this new consolidated note as of September 30, 2012, was \$4,877,958.

KILI BIKINI LOCAL GOVERNMENT

Combining Schedules of Cash Receipts and Disbursements Year Ended September 30, 2012

	<u>Distribution Account</u>	<u>Council Account</u>	<u>Revenue Account</u>	<u>Purchasing Account</u>	<u>Total</u>
Cash receipts:					
Distribution from Bikini Claims Trust Fund	\$2,780,377	\$ -	\$ -	\$ -	\$2,780,377
RMI deposit	-	-	-	142,774	142,774
Rebates	-	119,441	-	-	119,441
Deposit wholesaler	-	-	27,467	-	27,467
Utility fees	-	-	31,362	-	31,362
RMI Local Government Fund	-	11,500	-	-	11,500
Miscellaneous	-	661	14,081	50	14,792
Total cash receipts	<u>2,780,377</u>	<u>131,602</u>	<u>72,910</u>	<u>142,824</u>	<u>3,127,713</u>
Cash disbursements:					
Section 177 distribution payments	2,777,405	-	-	-	2,777,405
USDA food purchases	-	-	-	142,774	142,774
Per diem	-	61,631	-	-	61,631
Salary payments	-	-	27,400	-	27,400
Grant	-	11,500	-	-	11,500
Travel	-	5,109	3,373	-	8,482
Stipend	-	23,175	-	-	23,175
Housing	-	-	7,750	-	7,750
Social security	-	-	2,877	-	2,877
Car/auto	-	-	2,887	-	2,887
Bank charges	1,082	-	46	36	1,164
Gift	-	8,850	-	-	8,850
Miscellaneous	-	21,791	30,431	-	52,222
Total cash disbursements	<u>2,778,487</u>	<u>132,056</u>	<u>74,764</u>	<u>142,810</u>	<u>3,128,117</u>
Net change in cash	<u>\$ 1,890</u>	<u>\$ (454)</u>	<u>\$ (1,854)</u>	<u>\$ 14</u>	<u>\$ (404)</u>

See Accompanying Independent Auditors' Report.



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS**

Mayor Anderson Jibas
Kili Bikini Local Government
Republic of the Marshall Islands:

We have audited the financial statement of the Kili Bikini Local Government (KBLGOV) for the year ended September 30, 2012, and have issued our report thereon dated December 27, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States,

Internal Control over Financial Reporting

Management of KBLGOV is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered KBLGOV's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of KBLGOV's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of KBLGOV's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 2012-001, 2012-002, 2012-005 and 2012-006 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether KBLGOV's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2012-003 and 2012-004.

KBLGOV's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit KBLGOV's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, the Council members, federal awarding agencies, the cognizant audit and other federal agencies, and others within the entity and is not intended to be and should not be used by anyone other than these specified parties.

December 27, 2017

A handwritten signature in blue ink, appearing to read "For [Signature]", is written over a faint rectangular box.

Junior Patrick
Auditor-General



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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT
COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND
ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB
CIRCULAR A-133 AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL
AWARDS**

Mayor Anderson Jibas
Kili Bikini Local Government
Republic of the Marshall Islands:

Compliance

We have audited the Kili Bikini Local Government's (KBLGOV) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on its one major federal program for the year ended September 30, 2012. KBLGOV's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its one major federal program is the responsibility of KBLGOV's management. Our responsibility is to express an opinion on KBLGOV's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about KBLGOV's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of KBLGOV's compliance with those requirements.

In our opinion, KBLGOV complied, in all material respects, with the requirements referred to above that are applicable to its one major federal program for the year ended September 30, 2012. However, the results of our auditing procedures disclosed other instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2012-004

Internal Control Over Compliance

Management of KBLGOV is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered KBLGOV's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of KBLGOV's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item 2012-004 to be material weaknesses.

KBLGOV's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit KBLGOV's responses and, accordingly, we express no opinion on the responses.

Schedule of Expenditures of Federal Awards

We have audited the financial statement of KBLGOV for the year ended September 30, 2012, and have issued our report thereon dated December 27, 2017. Our audit was performed for the purpose of forming an opinion on the financial statement taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statement. This schedule is the responsibility of the management of KBLGOV. Such information has been subjected to the auditing procedures applied in the audit of the financial statement and, in our opinion, is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

This report is intended solely for the information and use of management, the Council members, federal awarding agencies, pass-through entities, the cognizant audit and other federal agencies, and others within the entity and is not intended to be and should not be used by anyone other than these specified parties.

December 27, 2017



Junior Patrick
Auditor-General

KILI BIKINI LOCAL GOVERNMENT

Schedule of Expenditures of Federal Awards Year Ended September 30, 2012

Compact of Free Association, Public Law 99-239

<u>CFDA#</u>	<u>Agency/Program</u>	<u>Prior Year Fund Carried Over</u> <u>October 1, 2011</u>	<u>Net Earnings on</u> <u>Funds</u>	<u>Federal</u> <u>Expenditures</u>	<u>Available Funds</u> <u>September 30, 2012</u>
	<u>U.S. Department of the Interior</u>				
	Funds passed through the Republic of the Marshall Islands:				
15.875	The Agreement between the Government of the United States and the Government of the Marshall Islands for the Implementation of Section 177 of the Compact of Free Association	<u>\$51,923,299</u>	<u>\$ 8,105,103</u>	<u>\$2,780,377</u>	<u>\$57,248,025</u>

Of funds received per the agreement between the Government of the United States and the Government of the Marshall Islands for the implementation of Section 177 of the Compact of Free Association, the cumulative amount of \$57,248,025 remains invested in the Bikini Claims Trust Fund, a permanent fund of KBLGOV. Funds expended during the year ended September 30, 2012, are represented by transfers out to the Bikini Distribution Authority of \$2,780,377 for distributions.

U.S. Federal Grants

<u>CFDA#</u>	<u>Agency/Program</u>	
	<u>U.S. Department of Agriculture</u>	
	Funds passed through the Republic of the Marshall Islands:	
10.582	Commodity Assistance Program	<u>\$ 142,774</u>
	Total federal expenditures	<u>\$2,923,151</u>

See accompanying notes to schedule of expenditures of federal awards.

KILI BIKINI LOCAL GOVERNMENT

Notes to Schedule of Expenditures of Federal Awards Year Ended September 30, 2012

(1) Scope of Audit

The Kili Bikini Local Government (KBLGOV) is a governmental entity governed by its own Constitution. All significant operations of KBLGOV are included in the scope of the OMB Circular A-133 audit (the "Single Audit"). The U.S. Department of the Interior has been designated as KBLGOV's cognizant agency for the Single Audit.

CFDA # 15.875: Section 177 of the Compact of Free Association (the Compact)

KBLGOV is the subrecipient of funds received through Section 177 of the Compact of Free Association from the Republic of the Marshall Islands (RepMar). These funds must be distributed in accordance with the agreement concerning procedures for the implementation of United States economic assistance, programs and services provided in the Compact of Free Association between the Government of the United States and the Government of the Marshall Islands, dated July 31, 1986. It has been determined these funds are not subject to general U.S. federal requirements such as OMB's Circular A-87 and Circular A-102, but rather must be expended in compliance with local laws and regulations and Compact intent.

(2) Summary of Significant Accounting Policies

Basis of Accounting

Expenditures reported on the Schedule of Expenditures of Federal Awards are reported on the cash basis of accounting, consistent with the manner in which KBLGOV maintains its accounting records. All expenditures and capital outlays that represent the federal share are reported as expenditures. The information in the Schedule of expenditures of Federal Awards is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Matching Costs

Matching costs, i.e., the nonfederal share of certain program costs, are not included in the accompanying Schedule of Expenditures of Federal Awards.

Indirect Cost Allocation

KBLGOV has not entered into an approved indirect cost negotiation agreement covering the year ended September 30, 2012. KBLGOV did not charge federal programs for indirect costs during fiscal year 2012.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs Year Ended September 30, 2012

Section I - Summary of Auditor's Results

Financial Statements

- | | |
|--|---------------|
| 1. Type of auditors' report issued: | Unqualified |
| Internal control over financial reporting: | |
| 2. Material weakness(es) identified? | Yes |
| 3. Significant deficiency(ies) identified that are not considered to be material weakness(es)? | None reported |
| 4. Noncompliance material to the financial statements noted? | Yes |

Federal Awards

- | | |
|---|---------------|
| Internal control over major programs: | |
| 5. Material weakness(es) identified? | Yes |
| 6. Significant deficiency(ies) identified that are not considered to be material weakness(es)? | None reported |
| 7. Type of auditors' report issued on compliance for major programs: | Unqualified |
| 8. Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133? | Yes |
| 9. KBLGOV's one major program is as follows: | |

<u>CFDA #</u>	<u>Name of Federal Program</u>
15.875	Economic, Social and Political Development of the Territories and the Freely Associated States: Section 177 of the Compact of Free Association

- | | |
|--|-----------|
| 10. Dollar threshold used to distinguish between Type A and Type B Programs, as those terms are defined in OMB Circular A-133: | \$300,000 |
| 11. KBLGOV qualified as a low-risk auditee, as that term is defined in OMB Circular A-133? | No |

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Section II - Financial Statement Findings

<u>Reference Number</u>	<u>Findings</u>
2012-001	Distributions
2012-002	Segregation of Duties
2012-003	Budget and Appropriations
2012-004	RMI Procurement Code
2012-005	Documentation and File Maintenance
2012-006	Bank Reconciliations

Section III - Federal Award Findings and Questioned Costs

<u>Reference Number</u>	<u>CFDA #</u>	<u>Findings</u>	<u>Questioned Costs</u>
2012-004	10.582	Procurement and Suspension and Debarment	\$ 141,200

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-001
Area: Distributions

Criteria: KBLGOV has a responsibility requiring that Section 177 distribution payments be paid to eligible recipients.

Condition: Distribution payments appeared to be collected without proper authorization and checks issued directly to banks were not evidenced by supporting allotment authorization forms. For ninety distribution payments tested, the checks were collected by individuals other than the designated payee. No documentation was maintained on file evidencing authorization for banks or individuals other than the designated payee to collect distribution checks. Furthermore, we noted two children whose distribution payments were claimed by their father's side of the family for more than 14 years. The children did not appear to have benefitted from these payments as they apparently were living with their mother. Finally, we noted two individuals receiving distribution payments even though they are separated from their Bikinian spouse.

Cause: The cause of the above condition is the lack of established internal control policies over the distribution of Section 177 benefit payments.

Effect: The effect of the above condition is the potential for unauthorized receipt by recipients of Section 177 benefit payments.

Recommendation: We recommend that KBLGOV establish internal control procedures over the payment and distribution of Section 177 payments requiring that eligible individuals be paid and benefit from distribution payments. Furthermore, we recommend that KBLGOV perform eligibility checks on an annual basis; for instance, the head of household should be required to provide doctor's records or school records that would prove that the children claimed are part of the household. Also for the spouse, a utility bill or other documents could prove that the spouse has the same address and therefore are still living together.

Prior Year Status: The lack of internal control procedures over the payment and distribution of Section 177 payments was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee's Response and Corrective Action Plan:

KBE established a committee for the distribution and payments of 177 payments to be paid to the eligible recipients. The said committee prepared a policies and list down the required documentations from each recipient. A separate log book also has been established to monitor for the release of check payment and required them to sign in the logbook.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-002
Area: Segregation of Duties

Criteria: Segregation of duties is an internal control concept in which individuals do not have responsibility for incompatible activities. The recordkeeping or authorization function should be separated from the physical custody of the asset to guard against misuse.

Condition: During the year ended September 30, 2012, we noted that there was no segregation of duties at KBLGOV as there is only one person in charge of processing and recording transactions and also has custody of the checks and is also a signatory on the bank accounts.

Cause: The cause of the above condition is the lack of adequate internal control policies and procedures requiring that there is segregation of duties of the accounting functions.

Effect: The effect of the above condition is the possibility for misappropriation of assets.

Recommendation: We recommend that KBLGOV establish policies and procedures segregating accounting functions to guard against misappropriation of assets.

Prior Year Status: The lack of segregation of duties was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee's Response and Corrective Action Plan:

We will make sure that all funds to be released or paid have been authorized first by the Mayor and the Executive Director of Finance. Once approved, the City Manager or the Chief Finance Officer (now) prepares the check and records the disbursement in our computerized accounting system (QuickBooks). The check was being signed by two (2) signatories out of our four (4) check signatories.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-003
Area: Budget and Appropriations

Criteria: Section 27(1) of the KBLGOV Constitution indicates that there shall be no revenues raised or money expended unless authorized by law. Additionally, Section 29(1)(a) states “The Executive Committee shall cause to be introduced into the Council in respect of each fiscal year a set of budget estimates of revenue and expenditure”.

Condition: During the year ended September 30, 2012, we noted that actual expenditures exceeded budget amounts by \$3,037,476. Furthermore, it was noted that Section 177 distribution income and expenditures, which is estimated to be more than \$3 million annually, and revenues from the USDA Food Program and the RMI Local Government Fund, which are estimated to be \$119,000 and \$15,000, respectively, were not budgeted and appropriated.

Cause: The cause of the above condition is that KBLGOV did not budget and appropriate for all revenues received and expended.

Effect: The effect of the above condition is noncompliance with the KBLGOV Constitution.

Recommendation: We recommend that KBLGOV require compliance with the Constitution by budgeting and appropriating all expected revenues and expenditures.

Prior Year Status: The lack of compliance with the KBLGOV Constitution regarding budget estimates was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee’s Response and Corrective Action Plan:

Our Fiscal year budget (October to September) was being prepared annually. The proposed budget has been reviewed and approved by the Mayor and Council. Once approved, this was being monitored by our Accounting department. Any exceeded amount in one item will be reprogrammed but subject to the approval of the Mayor and Council.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-004
Federal Agency: U.S. Department of Agriculture
CFDA Program: 10.582 Commodity Supplemental Food Program
Area: Procurement and Suspension and Debarment
Area: RMI Procurement Code
Questioned Costs: \$141,200

Criteria: Section 3016.36 of 7 CFR 3016, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, states that RepMar may use its own procedures for procurement, whether done by government or its Sub-Grantees, provided that they meet the standards identified in this section. RepMar's Procurement Code states the following:

{a}. Section 124 - unless otherwise authorized by law, all Government contracts shall be awarded by competitive sealed bidding.

{b}. Section 127 - procurement of goods and services not exceeding \$25,000 may be made in accordance with small purchase procedures. Small purchase procedures are those relatively simple and informal methods for securing services, supplies, or other property that do not cost more than \$25,000. RepMar's Ministry of Finance has previously declared that if small purchase procedures are used, price or rate quotations shall be obtained from an adequate number of qualified sources.

{c}. Section 128 - a contract may be awarded for a supply, service or construction item without competition when it is determined in writing that there is only one source for the required supply, service, or construction item.

Condition: Of thirty-one (31) disbursements from the Council Account, supporting documentation was inadequate to evidence the procurement process for the following items:

Check No.	Date	Description	Amount
9737	2/22/2012	Laptop	\$ 749
9748	3/17/2012	Bikini Day	\$ 3,415
9749	3/17/2012	Bikini Day	\$ 1,133
9935	7/17/2012	Phone, Gas, Phone card	\$ 810
9948	7/21/2012		\$ 493

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-004, Continued
Federal Agency: U.S. Department of Agriculture
CFDA Program: 10.582 Commodity Supplemental Food Program
Area: Procurement and Suspension and Debarment
Area: RMI Procurement Code
Questioned Costs: \$141,200

Condition, Continued: Of eleven (11) disbursements from the Purchasing Account representing federal expenditures under CFDA # 10.582, supporting documentation was inadequate to evidence the procurement process for the following items:

Check No.	Date	Description	Amount
1015	1/16/2012	USDA Food Purchase	\$ 16,759
1016	1/16/2012	USDA Food Purchase	\$ 23,935
1017	1/16/2012	USDA Food Purchase	\$ 6,577
1019	2/20/2012	USDA Food Purchase	\$ 22,808
1020	2/20/2012	USDA Food Purchase	\$ 11,595
1021	2/20/2012	USDA Food Purchase	\$ 5,398
1022	2/20/2012	USDA Food Purchase	\$ 6,342
1023	5/28/2012	USDA Food Purchase	\$ 17,189
1025	5/28/2012	USDA Food Purchase	\$ 3,195
1026	5/28/2012	USDA Food Purchase	\$ 23,725
1027	5/28/2012	USDA Food Purchase	\$ 3,677

Of ten (10) disbursements from the Revenue Account, supporting documentation was inadequate to evidence the procurement process for Check #s 2586 and 2587 for \$1,618 and \$1,639, respectively.

Cause: The cause of the above condition is the lack of adequate internal control policies and procedures requiring the documentation of procurement procedures to satisfy compliance with applicable procurement requirements.

Effect: The effect of the above condition is noncompliance with federal procurement requirements and the RMI Procurement Code and questioned costs of \$141,200.

Recommendation: We recommend that KBLGOV require that documentation be adequate to comply with the RMI Procurement Code. Specifically, documentation should indicate the history of procurement, including the rationale for contractor selection.

Prior Year Status: The lack of compliance with the RMI Procurement Code was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee's Response and Corrective Action Plan:

KBE established a policy and procedure for the Procurement. This is being implemented with a quotations and a Purchase Order being approved by the Mayor and Executive for Finance.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-005
Area: Documentation and File Maintenance

Criteria: The Local Government Financial Memoranda No.1987-1 requires that purchases of goods and services be accompanied by receipts or invoices to proof actual payments made.

Condition: Of thirty-one (31) disbursements from the Council Account, no check copies were on file. Furthermore, the following items totalling \$33,126 were not supported by vendor invoices:

Check No.	Date	Amount	Discrepancies
9879	6/16/2012	\$ 1,000	No invoice on file
9998	8/25/2012	\$ 1,200	No invoice on file
9961	7/26/2012	\$ 750	No invoice on file
No Ck #	7/21/2012	\$ 1,797	No invoice on file
9945	7/21/2012	\$ 2,085	No invoice on file
No Ck #	7/21/2012	\$ 2,203	No invoice on file
9948	7/21/2012	\$ 493	No invoice on file
9935	7/17/2012	\$ 810	No invoice on file
9896	7/10/2012	\$ 1,420	No invoice on file
9831	6/19/2012	\$ 2,500	No invoice on file
9807	6/12/2012	\$ 650	No invoice on file
9808	6/12/2012	\$ 650	No invoice on file
9809	6/12/2012	\$ 650	No invoice on file
9766	5/1/2012	\$ 1,000	No invoice on file
9767	5/1/2012	\$ 1,000	No invoice on file
9761	4/6/2012	\$ 1,000	No invoice on file
9762	4/6/2012	\$ 1,000	No invoice on file
9754	3/21/2012	\$ 1,050	No invoice on file
9755	3/21/2012	\$ 1,050	No invoice on file
9756	3/21/2012	\$ 1,050	No invoice on file
9748	3/17/2012	\$ 3,415	No invoice on file
9749	3/17/2012	\$ 1,133	No invoice on file
9737	2/22/2012	\$ 749	No invoice on file
9752	2/20/2012	\$ 1,170	No invoice on file
9729	2/9/2012	\$ 1,229	No invoice on file
9666	1/31/2012	\$ 1,072	No invoice on file
9599	1/27/2012	\$ 1,000	No invoice on file

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-005, Continued
Area: Documentation and File Maintenance

Condition, Continued: Of ten (10) disbursements from the Revenue Account, the following items totalling \$3,024 were not supported by vendor invoices:

Check No.	Date	Amount	Discrepancies
2870	10/5/2011	\$ 1,512	No vendor file
2889	1/3/2012	\$ 1,512	No vendor file

Cause: The cause of the above condition is that the new management was unable to locate the supporting documents.

Effect: The effect of the above condition is that we were unable to verify the propriety of the above disbursements.

Recommendation: We recommend that management require that checks and supporting invoices be properly maintained on file for reference and for audit purposes.

Prior Year Status: The lack of supporting vendor files/vendor invoices/check copies was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee's Response and Corrective Action Plan:

We will make sure now that all accounting documents (checks, invoices and others) were properly filed by vendors and check numbers. In addition, we will make sure that all receipts and invoices are attached in the released and paid check.

KILI BIKINI LOCAL GOVERNMENT

Schedule of Findings and Questioned Costs, Continued Year Ended September 30, 2012

Finding No.: 2012-006
Area: Bank Reconciliations

Criteria: Proper internal control requires timely bank reconciliations to be performed on a regular basis to prevent fraud and error.

Condition: No monthly bank reconciliations were available for the year ended September 30, 2012 for each of KBLGOV's bank accounts. (Sec. 177 bank account, Council bank account, Revenue bank account and USDA Food bank account). Per discussion with the Liaison Officer, he indicated that he did perform the bank reconciliations; however, he may have forgotten to print the reconciliation report for file.

Cause: The cause of the above condition is the lack of oversight by the Executive members and the Mayor to ensure that bank reconciliations are properly performed and filed.

Effect: The effect of the above condition is that KBLGOV may not be able to detect fraud in a timely manner if they do not perform bank reconciliations timely and accurately.

Recommendation: We recommend that KBLGOV ensures that monthly bank reconciliations are performed and filed on a regular basis.

Prior Year Status: The lack of internal controls over the performance of bank reconciliations was reported as a finding in the prior year audit of KBLGOV for fiscal years 2009, 2010 and 2011.

Auditee's Response and Corrective Action Plan:

KBE Accounting department are responsible for the bank reconciliations of all bank accounts. This should be done on a monthly basis. Overall, a KBE financial management manual (policies and procedures) was being prepared and this will be implemented the soonest once approved by the Mayor and Council.

KILI BIKINI LOCAL GOVERNMENT

Unresolved Prior Year Findings and Questioned Costs Year Ended September 30, 2012

The status of unresolved findings is discussed in the Schedule of Findings and Questioned Costs section of this report.

Prevent Fraud, Waste and Abuse in the collection and expenditure of all public funds

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